



Organisation of Conference/Workshop in Mauritius

Application Form

1	Conference/Workshop Title:	
	Conference/Workshop Information:	
	Proposed Venue/Location:	
	Approximate Dates:	
	Estimated number of participants:	

2	Organising Committee	
	<u>Chairperson</u>	
	Title (<i>Tick as appropriate</i>)	Mr Mrs Miss Dr Assoc. Prof Prof
	Surname (<i>in Block Letters</i>):	
	Other Names (<i>in Block Letters</i>):	
	Name of Organisation:	
	Position:	
	Tel:	Fax:
	Email:	
	<u>Co-Chairperson</u>	
	Title (<i>Tick as appropriate</i>)	Mr Mrs Miss Dr Assoc. Prof Prof
	Surname (<i>in Block Letters</i>):	

Other Names (in Block Letters):							
Name of Organisation:							
Position:							
Tel:							
Fax:							
Email Add:							
<u>Members</u>							
Title (Tick as appropriate)	Mr	Mrs	Miss	Dr	Assoc. Prof	Prof	
Surname (in Block Letters):							
Other Names (in Block Letters):							
Name of Organisation:							
Position:							
Tel:							
Fax:							
Email Add:							

3	Request from:							Office Use Only
	Title (Tick as appropriate)	Mr	Mrs	Miss	Dr	Assoc. Prof	Prof	
	Surname (in Block Letters):							
	Other Names (in Block Letters):							
	Name of Organisation:							

	Address :	
	Phone No : Office Contact Person Mobile	
	Email Address :	
4	Title of the Conference/Workshop:	
	Venue:	
	Dates to be held:	
	Expected number of participants:	
	Describe how Mauritius will benefit from this Conference/Workshop:	

5	Funding Requested:	
	Total cost:	
	Amount requested from others:	

Terms and Conditions:

The following documents have to be submitted with the application form:

- a. Proof of air ticket booking, if applicable
- b. Proof of accommodation booking, if applicable
- c. Full CV of expert/specialist/resource person
- d. Official letter of support from institution/organization
- e. Proof of support/co-funding/sponsorship/part-funding.